



UPASI TEA RESEARCH FOUNDATION

Powers and duties of its officers and employees

Powers and duties of officers (administrative, financial and judicial)

Employees are categorized into Scientific, Technical and Administrative categories. The Competent Authority is the Director of UPASI TRF. Each department has standardised guidelines to carry out the assigned work. The officers of TRF carry out duties as per the objectives specified in the Trust Deed of the Foundation and mandate of Trustees/Managing Committee.

Rules/ orders under which powers and duty are derived

As per the Service Rules of UPASI

Power and duties of other employees

The employees work as per the direction of Director and the respective Department Heads.

While discharging the duties and responsibilities assigned, the officers, staff and workmen of the Foundation are complying with the various applicable provisions and rules & regulations framed by the Foundation.

Work allocation

Compliance of conditions stipulated by the UPASI Service Rules, as modified from time to time. The Secretary and the Director allocated work through Head of Departments in Valparai and the Dy./Asst. Directors/Advisory Officers in the Regional Advisory Centres.